Appendix 5

Official Travel Policy – Official Travel Publication Template

Travel & Subsistence			
Ministry	Name	Post	Reporting Period
Ministry of Health, Environment, Culture & Housing	Jennifer Ahearn	Chief Officer	November 2017

Dates of Travel	Destination	Description	Travel		Accommodation/Subsistence/Allowance		
			Air	Other	Hotel	Allowance	Other Expenses
NIL	NIL	NIL	$0.00	$0.00	$0.00	$0.00	$0.00